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| **Tobermore Primary School****6 Maghera Road****Tobermore****Magherafelt****BT45 5QB****Telephone No: (028) 7964 2254****Email: icheevers766@c2kni.net****Website: www.tobermoreps.com** | **Controlled Primary School****Enrolment Number: 130****Admissions Number: 19****PRINCIPAL: Mr I Cheevers****CHAIR OF BOARD OF GOVERNORS: Mr Robert Montgomery** |

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Principal will implement the Admissions Policy of the Board of Governors.

**When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school.** Parents should therefore ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the application or provided directly to the school.

**ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.   The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application.   An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

1. Sibling relationships – those children who have, or have had, brothers/sisters, half-brothers/sisters or foster brothers/sisters enrolled at Tobermore Primary School.
2. Geographical location – preference will be given to children residing in and around Tobermore – within 7 miles radius from proven residence to school.
3. Children who attend or whose brothers or sisters, half-brothers/sisters or foster brothers/sisters have attended Tober Tinys Community Playgroup, Tobermore.
4. Children will be selected according to age – eldest children will have priority.

**DUTY TO VERIFY**

Applicants may be required to produce documents verifying their address, or other information pertinent to the school’s admission policy.

**WAITING LIST POLICY**

Should a vacancy arise after 27 April 2022 all applications for admission to Primary 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the above criteria applied. This waiting list will be in place until 31 August 2022.

The school will contact you in writing if your child gains a place in the school by this method. Your child’s name will be automatically added to the list. Please contact the school if you wish for the child’s name to be removed from the list.

**ADMISSION TO P2 – P7**

Pupils will be admitted to P2-P7 in accordance with the preference of their parents provided their admission does not lead to the enrolment number being exceeded.

In the event of over-subscription the same admissions criteria will be applied as for admission to P1.

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| **Applications and Admissions to Primary 1** |
| **Year** | **Total Applications** | **Total Admissions** |
| **2019/2020** |  **9** | **9** |
| **2020/2021** | **10** | **8** |
| **2021/2022** | **12** | **12** |